

RAJIV GANDHI SUPER SPECIALITY HOSPITAL
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F.No.5/11/Acctts/RGSSH/FC/2019/20/122

Dated:- 10/07/19

FINANCE COMMITTEE
Minutes of Meeting

The Finance committee meeting was held on 30.04.2019 at 3:00 p.m. in the conference hall under the Chairmanship of Smt Renu Sharma, Pr. Secretary (Finance), GNCTD in the presence of following members:

Smt Renu Sharma	Chairman	Pr. Secretary (Finance), GNCTD
Sh Sanjeev Khirwar	Member	Pr. Secretary (H&FW), GNCTD
Dr B L Sherwal	Member	Director, RGSSH
Sh S M Ali	Special Invitee	Spl. Secretary (Societies) (H&FW), GNCTD
Dr Praveen Singh	Member	AP (Cardiology), RGSSH
Dr Chhavi Gupta	Member	Blood Bank Officer/ DMS I/c, RGSSH
Sh Bhaskar Gautam	Member Secretary	Accounts Officer, RGSSH
Dr Shilpa Bhardwaj		Head Of Office, RGSSH
Dr Akashdeep Kumar		MOI/C HA-2, RGSSH
Dr Piyush Verma		MOI/C HA-1, RGSSH

Dr. B.L. Sherwal, Director, RGSSH welcomed the Chairman & other dignitaries present in the Finance Committee meeting and introduced other members. Dr. Chhavi Gupta, DMS I/c apprised the committee about agendas to be discussed and also, the action taken report on the last Finance Committee meeting.

Agenda 1- ACTION TAKEN REPORT on last meeting agenda

(Preceding Finance Committee Minutes- Annexure 1a)

Action taken on Agenda no. 2: Approval for implementation of 7th CPC for hospital employees

Implementation of 7th CPC has been done for Senior Resident's, Junior Resident's, Medical Officer's and Blood Bank Officer. File related to 7th CPC for faculty and contractual staff is under submission. However, IIPA report is also awaited.

Action taken on Agenda no. 03: Concurrence of 43+10 previously approved posts before formation of society

The file is under submission to Health & Family Welfare department, GNCTD for approval / concurrence.

Action taken on Agenda no. 04: Creation/Redistribution/redesignation of posts

File under submission to H&FW Deptt.

Action taken on Agenda no. 05: Approval/Consideration for waiving off user charges

File was submitted to H&FW Deptt. but returned to be resubmitted after IIPA audit report.

Action taken on Agenda no-15,16,17: Statutory Audit Report

Special audit report is awaited and audit irregularities will be cleared.

Action taken on Agenda no-19 (vii) & (ix):

- File under submission for recruitment of Group B & C posts through outsource/ Govt agency i.e EdCIL.
- Legal advisor hiring process had been initiated. But as committee recommended the hiring of legal advisor to be withheld till creation of post by AR department, GNCTD

Agenda 2: Approval of Budget

Member Secretary submitted the BE/RE details of FY 2018-19 before the committee. However, the Chairman observed certain discrepancies such as expenditure in GIA (Sal) head was in excess of the authorization i.e. Expenditure of Rs 15.53 Cr was shown against an authorisation of Rs 8.75 Cr. The Accounts officer explained the utilization of unspent amount of Rs 14.84 Cr in GIA (Sal) from the previous year budget for the payment of salary, allowances & 7th CPC arrears etc. The Chairman also

enquired about the presence of statutory auditor in the meeting and gave strict instructions for his/her presence in the next meeting for explanation on the observations of the statutory audit report. However, the Special audit was conducted by Delhi Govt., in view of the observations raised by the statutory auditor, for which report is yet awaited. The report is to be submitted to Finance Deptt. with comments.

Decision:

1. *Submit the detail of permission to utilize unspent balance of 2017-18 in GIA (Sal) head to Finance Department.*
2. *A statutory auditor must always be present in the FC meeting.*
3. *Budget for PWD expenditure to be increased from Rs 3Cr to Rs 15 Cr under MH- 2210 (Demand No. 11)*
4. *The file related to "Demand of Rs 10.62 Cr tax for FY 2015-16" levied by the Income tax Department is to be submitted to Law department for legal advice & aid & for filing of petition in Delhi High Court.*
5. *Annual funds of Rs 5 lacs approved for various educational / cultural programmes in RGSSH.*

Agenda 3: Increment in wages of outsourced employees working under skilled category

In view of a representation received from ICSIL, the matter regarding adoption of cabinet decision no. 2215 dated 29.09.2015, for 5% annual increment to skilled professional manpower working in the Hospital, was put forth to the committee for approval. However, the Chairman recommended that the above said decision is only for employees outsourced through ICSIL and would not be implemented for manpower hired/employed through any other outsource agencies.

Decision- *5% annual increment was approved for skilled professional manpower outsourced through ICSIL only in RGSSH.*

Agenda 4: Hiring of senior consultant, Consultant and Specialized Technician at RGSSH

Despite advertising posts of Professors and Associate Professors, the hospital has not been able to fill these posts. The dearth of specialists that has been observed in several branches is due to the low pay structure, lack of promotional benefits and job instability in comparison to peers at par in other institutes. To circumvent this problem, it was proposed, if Senior Consultants, Consultants and Specialised Technicians can be hired on per visit/per day basis as per the current market rate.

Decision- *The rates to be fixed as per minimum (first cell) of the pay matrix on experimental basis for 1 year or till regular employees are appointed, whichever is earlier.*

Agenda 5: Approval to provide CUG handset to hospital employees

It was discussed that in order to have better communication within the hospital, closed group CUG handsets are required. The same policy has been adopted by several other Delhi Govt. Hospitals & autonomous institutes.

Decision-

A policy to be framed & implemented, as being followed in other hospitals, for Closed User Group handsets by Department of Health & FW.

Agenda 6: Approval of additional 50 NOS, 10 MTS, 18 Housekeeping, 64 Security staff and 06 Drivers

It was informed that as the hospital services have increased with exponential increase in number of functional beds from 80 to 180 this year, there is an additional requirement of 50 NO's, 10 MTS, 18 HK and 64 Security staff. This assessment has been done internally based on the guidelines of AR norms for General Hospital. However, the Chairman suggested that AR study needs to be done for creation/addition of posts and also for already working manpower (Group D) staff approval of AR deptt. must be obtained.

Decision- *1. The committee denied giving ex-post facto approval for already working Group D manpower. File for ex-post facto approval for currently working Group D staff shall be moved for regularization through AR department.*

2. AR department study to be conducted for addition/creation of various posts.

Agenda 7: Approval of 52 Additional Junior Residents

In order to operationalize various departments there is additional requirement of JRs in the hospital.

Decision- AR study needs to be conducted for creation of additional posts of Junior Residents.

Agenda 8: Financial Aspect of Major projects & Equipment's for FY' 19-20

The list of equipment & projects to be completed in FY' 19-20 was presented before the Chairman, FC. It was informed that a committee has been constituted to vet the requirement & financial aspects of equipment for the current financial year and the detailed proposal shall be submitted after vetting by the committee.

Decision- Noted by the FC.

Agenda 9: User charges for Sleep Study, Bronchoscopy, Bariatric Surgery and other services

IT was informed, that, as per MOA, user charges are being levied for services provided to patients coming directly to RGSSH, without any referral. The rates are being implemented at 50% CGHS charges as per approval in first GC, RGSSHS. But for certain services like sleep study, bronchoscopy, and bariatric surgery etc. the rates are not available in CGHS. These services are currently available only in the private hospitals and at very high prices. To make these facilities available to the patients of lower socio economic strata, it was proposed to fix nominal charges.

Decision- The committee decided that 60% of rates approved at Sir Ganga Ram Hospital for these investigations can be fixed for these investigations at RGSSH.

Agenda 10: Approval for procurement of specialised cardiology and surgical consumables for all patients (approx. estimate Rs. 18 Crores annually to be provided under GIA)

RGSSH is providing super specialised services to the needy patients, at nominal charges, who cannot afford treatment at private hospitals. But the services are provided free of cost to all the patients being referred from Delhi Govt. hospitals as per OM dated 06.07.2016. To ensure this, almost 1.5 cr is required monthly for cardiology & surgical consumables, so that they can be provided by the hospital for treatment of these patients. At present, the funds allocated under GIA are not sufficient for providing these consumables to patients. An annual estimate of around 18 Cr was proposed for purchase of cardiology & surgical consumables under GIA (Gen).

Decision- *Approved in principle, a policy needs to be formulated based on GB Pant norms and to be submitted to H&FW department*

Agenda 11: Miscellaneous Agenda

Decision- *Noted*

The meeting ended with vote of thanks to the Chair.


Accounts Officer, RGSSH
Member Secretary