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**RAJIV GANDHI SUPER SPECIALITY HOSPITAL**  
**(An Autonomous Institute under Govt. of N.C.T of Delhi)**  
**Tahirpur, Delhi-110093**

www.rgssh.co.in

Tel: 011-22890702, admnrgssh@gmail.com

F. No 2/Admin/109/recruit.Admin Staff/RGSSH/306

Dated: 30/05/2022

**ADVERTISEMENT NUMBER -05/2022**

**Engagement of Retired Government Servants as consultant on contract basis**

Rajiv Gandhi Super Speciality Hospital, a 650 bedded tertiary care hospital under the aegis of Govt of NCT of Delhi intends to engage Retired/Superannuated pensioners from Government owned or Controlled Hospitals/Medical Institutes as Consultants in Accounts, Administrative and Clinical Departments. The appointment shall be purely on Contract basis against the sanctioned posts lying vacant at this institute.

The engagement of Consultants shall be done initially for a period one year and shall be extendable to a maximum period of 05 years, subject to satisfactory performance or till attainment of age of 65 years or till the regular appointment is made by RGSSH whichever is earlier.

Details of vacancy position are as below

S.No	Name of Post	No of Post	Remuneration
	Dy Director (Admn)	01	(Last Pay drawn minus basic pension ) plus DA at applicable rate
	Administrative Officer	01	
	Office Superintendent	04	
	Head clerk	05	
	Accounts officer	01	
	Assistant Accounts officer	01	
	<b>Technical Gr-I</b>		
	Perfusionist	02	
	Radiology	02	
	Pulmonology	02	
	OT	06	
	Cath Lab	03	
	Lab Tech	02	
	G.I Medicine	01	

**ELIGIBILITY CRITERIA:-**

The applicant should have superannuated from same post or higher post in the hierarchy.

**TERMS AND CONDITIONS OF ENGAGEMENT:**

1. The engagement of retired Govt. Paramedical Staff on contract basis would be against vacant sanctioned post /requirement of RGSSH. The engagement of retired govt. officers/officials would be on full time basis and they would not be permitted to take up any other assignment during the period of contract.

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2. The engagement would initially be for a period of one year or till appointment of regular incumbent, whichever is earlier. However, it can be extended further, subject to the satisfactory Performance of the incumbent and depending upon the specific job and the time frame for its completion. In no case, the contract would be allowed beyond five years. The maximum age limit for engagement shall be 65 years.
3. The amount of monthly consolidated remuneration in the case of retired Govt. officials **shall be last pay minus basic pension, plus DA at the applicable rate.** However, the retired govt. official shall continue to draw pension and the dearness relief thereon during the period of his/her engagement as administrative / technical staff. His/ her engagement shall not be considered as a case of re-employment.
4. The incumbent shall not be entitled to any allowance such as House Rent Allowance, Reimbursement of call charges of Residential Telephone/ mobile, Transport facility Residential accommodation and HPCA etc.
5. No Govt. vehicle shall be provided to the contractual staff.
6. No TA/DA shall be admissible for Interview / joining the assignment or on its completion. He/she will not be allowed foreign travel at Govt. expenses. However, incumbent shall be allowed TA/DA for their travel inside the country in connection with the official work, if any, as per their entitlement as on the date of retirement.
7. He/she shall be eligible for 8 days' leave in a calendar on prorata basis. Therefore, he/she shall not draw any remuneration in case of his/her absence beyond 8 days in a year (calculated on pro rata basis). Also un-availed leave in a calendar year cannot be carried forward to next calendar year.
8. The engagement is of a temporary nature and the engagement can be cancelled at any time by the department without assigning any reason.
9. The retired Govt. servant should be clear from vigilance angle.
10. Last date of submission of duly filled application form via Speed post/by hand is 20.06.2022 up to 5:00 PM only, No application will be entertained after stipulated time period. Hospital will not be responsible for any postal delay.
11. Application should be send in envelop indicating post applied for and to be send on following address "**Director RGSSH, Administrative Block, Rajiv Gandhi Super Speciality Hospital, Tahirpur, Delhi-110093**"
12. Copies of following documents are to be submitted along with Application form :-
  - A) PPO order
  - B) Education qualifications
  - C) Professional experience
  - D) ID proof
  - E) Last Pay certificate

*Selendra Upadhyay*

- 13. If he/she neither accepts nor seeks time to accept the offer within the prescribed limit of 7 days, the appointment shall be offered to the next candidate on the waiting list
- 14. Educational qualifications, experience, age, etc as required will be countable up to 20.06.2022 (last date of submission of application form).
- 15. The other terms and conditions will be applicable, as per OM No.20/4/2015-AC/204-248 dated 04-12-2015 issued by Finance Department, Govt. of NCT of Delhi.



**Dr. Lalendra Upreti**  
**Deputy Director (Admin)**

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**Application Format For**  
**Engagement of Retired Government Servants as consultant/ Technical staff on**  
**contract basis**

1. Post applied for :
2. Name of the candidate :
3. Name of Father / Husband:
4. Date of Birth:
5. Age as on Date of Interview
6. Gender
7. Present address
8. Permanent Address
9. Contract No
10. E-mail ID
11. Nationality
12. Marital status
13. Category ( UR/ST/SC/OBC/PwD)
14. Department/ Organisation and post from which retired / superannuated
15. Education qualifications as per the format below

S.No	Exam passed	Division /Grade	Year of Passed	Duration of Degree/ Diploma	Board/University	Subject of Specialization

16. Experience / Details of Employment as per the format below

S.No	Name of Organisation	Post Held	Ad Hoc / Regular	Tenure Duration	Scale of Pay	Nature of Duties

17. Additional information, if any , which you would like to mention in support of your suitability for the post:

Note: Enclose a self- attested photocopy of following documents:

- 1. Experience Certificate
- 2. Copy of ID Proof
- 3. Copy of Retirement order/ PPO
- 2. Last Pay Certificate
- Education Qualification Certificate